



Late Pick Up Charge

All children must be picked up by closing time. The YMCA staff must stay with the child until he/she is picked up. A staff member will wait one-half hour and will then send the child to the Westside Community YMCA Branch (3700 Old Lansing Rd.)

The parent will be charged \$2.00 per child for every minute past closing time (\$120.00/hour per child).

If there is a problem and you know you will be late, please try to make arrangements for someone else to pick up your child, then call the Before and After School staff to inform them, or contact the Before and After School Program office at 827-9666.

Consistently being late in picking up your child is grounds for termination from the program.

I have read and agree to the terms stated above:

Parent Signature : _____ Date: _____



Parent Notification of Licensing Notebook

All Child Care Centers must maintain a licensing notebook which includes all licensing inspection reports, special investigation reports and all related corrective action plans. The notebook must include all reports issued and corrective action plans developed on and after May 27, 2010 until the license is closed.

- This center maintains a licensing notebook of all licensing inspection reports, special investigation reports and all related corrective action plans.
- The notebook will be available to parents for review during regular business hours.
- Licensing inspection and special investigation reports from at least the past two years are available on the Bureau of Children and Adult Licensing website at: www.michigan.gov/michildcare.

I have read the above statement issued by the Westside Community YMCA Schools Out Program:

Child's Name: _____

Parent's Name: _____

Parent's Signature: _____ Date: _____