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YMCA OF LANSING JOB POSTING

YMCA Bus Driver for Health Innovation Buses

General Function: Under the supervision of the Healthy Living Mobile Kitchen Coordinator, the bus driver will drive for the Healthy Living Mobile Kitchen and or the Healthy Living Fitness Bus. Both buses are programmed throughout the tri-county area and this position will be responsible to get the buses to and from all programs, events and commitments on time in a safe manner.

Job Requirements:

- CDL license required.
- Holds a current C.P.R./A.E.D and first aid certification or willingness to obtain it.
- Possess a valid driver's license.
- High school diploma or GED.
- Minimum 1 year driving experience on a bus.
- No at-fault driving traffic accidents in the last 5 years.
- Clean driving record (no traffic citations in the last 5 years)
- Must have a dynamic engaging personality to help provide a pleasant experience for participants.
- Possess strong communication skills.
- Ability to be flexible to meet program needs.
- Promote and represent the mission and core values of the YMCA of Lansing.
- Must be able to work a flexible schedule including nights and weekends.

Position Responsibilities:

- Ensure bus meets all safety regulations.
- Performs daily inspections before and after driving which includes but not limited to; tire pressure, oil levels, visual inspection of engine for belts, hoses, fuel level, wipers, horn, emergency flashers, emergency door, etc.
- Obey all traffic laws.
- Assist participants getting on and off the bus when applicable.
- Maintain a clean and mechanically sound bus at all times.
- Ensure a positive delivery and encouraging environment with co-workers, volunteers and participants.
- Assist Healthy Living Mobile Kitchen Coordinator with program delivery, set up and tear down of equipment.

Anticipated Outcomes:

- Both of the YMCA Health Innovation buses will be at scheduled events, programs and commitments on time.
- The buses will be mechanically sound and tended to when needed.
- All participants who interact with our programs on the bus will have a positive interaction with the driver.

Disclaimers:

- Must complete successful background screening and drug test for YMCA and have clean driving record.
- This job description may not be all-inclusive and employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by management.

Salary: Part time. Max of 28 hours a week. Pay rate is \$16 an hour.

Resumes until: September 15, 2017. By e-mail only **Include:** Cover letter, resume, three professional references.

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