



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA OF LANSING JOB POSTING

Aquatic Director – Westside YMCA

General Function: Under the direction of the District Executive Director, the incumbent will be responsible for the day-to-day operation and management of the Aquatics Department for the Westside branch. The responsibilities of this position include program planning and delivery, staff supervision, risk management, and maintaining budget controls.

Job Requirements:

- Bachelor's Degree in related field or equivalent
- Holds a current C.P.R./A.E.D and first aid certification.
- Current lifeguard certification
- Presently a swim instructor or equivalent
- Minimum 2 years of aquatic experience
- Must have a dynamic engaging personality with strong relationship building skills
- Excellent communication skills
- Promote and represent the mission and core values of the YMCA of Lansing

Position Responsibilities:

1. Provide direct leadership and support over all aspects of the aquatics programming
2. Recruit, hire, train, develop, schedule and supervise staff and volunteers. Review and evaluate performance. Develop strategies to motivate staff and achieve goals while ensuring staff certifications are current and accurate.
3. Schedule the delivery of the program for lifeguarding and swim lessons
4. Serve as a lifeguard and/or swim instructor when required
5. Assist in developing partnerships and collaborations to expand the reach of YMCA water safety in the communities we serve.
6. Complete all administrative duties required
7. Collect data from the delivery of the program
8. Help to grow the participation in the aquatics program
9. Attend all branch staff meetings when assigned
10. Provides staff leadership for the development, delivery and growth of the annual support campaign. Must be able to recruit, train, and inspire volunteers to share the impact stories of our cause driven community work.
11. Other duties as needed to enhance the quality, safety, and expansion of the aquatics program

Disclaimers:

- Must complete successful background screening.
- This job description may not be all-inclusive and employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by supervisor.

Physical Demands

- While performing the duties of this job, the employee is often required to: bend, stoop, kneel, twist, reach with hands, sit, stand for an extended period of time, have finger dexterity, talk, hear and have visual acuity. Employee must also be capable of working in a hot, humid and chlorinated environment.

Salary: \$32,000-\$40,000 (full-time benefits include vacation, medical/dental and life insurance as per the personnel policy, 12% employer funded retirement plan)

Resumes until: September 15th by e-mail only

Include: Resume and four professional references.

Contact: Amy Stearns, Director of HR & Risk, careers@ymcaoflansing.org